



Terms and Conditions for UK Summer Institutes

offered by the UNITED STATES - UNITED KINGDOM EDUCATIONAL COMMISSION
(aka 'Fulbright Commission')

OVERVIEW

The Fulbright Commission promotes educational and cultural exchange between the United States and the United Kingdom in order to enhance mutual understanding and strengthen relations between the two countries.

Please read carefully the following general terms and conditions which pertain to the following Fulbright Commission Special Programmes:

- Fulbright Commission Summer Institute at the University of Bristol
- Fulbright Commission Summer Institute at the University of Exeter
- Fulbright Commission Summer Institute at Durham University
- Fulbright Commission Summer Institute at the American Institute for Foreign Study and The Globe Education, London
- Fulbright Commission Summer Institute at Queen's University Belfast
- Fulbright Commission Summer Institute at SOAS, University of London
- Fulbright Commission Summer Institute at the University of Sussex
- Fulbright Commission Summer Institute at the University of Westminster

If you (the eventual 'participants') wish to accept the offer of a place on one of the above named Special Programme, you will be asked to sign and date a copy of the **Special Programmes Offer Letter**, indicating your agreement to abide by these terms.

Eligibility and Restrictions

Fulbright Awards made in this category are offered to US citizens (regardless of where they currently reside, except the UK). Non-US citizens may not apply for this programme. Participation in a Fulbright Special Programme does not preclude participants from applying for a Fulbright Award later in their academic career. The Fulbright Commission strives to operate a policy of equal opportunity and not discriminate against any person because of sex, race, disability, sexual orientation, religion or age.

In making these awards the Fulbright Commission is looking not only for academic excellence but a focused application, a range of extracurricular and community activities, demonstrated ambassadorial skills, a desire to further the Fulbright Programme and a plan to give back to the US upon returning.

Award Exclusions

The grant does **not** provide for:

- Expenses in connection with telephone interviews
- Expenses in connection with passports or any necessary visas including photographs
- Medical, travel and contents insurance (except in the case of the AIFS Institute)
- Taxicabs
- Tips
- Shipment of baggage; baggage transfers
- Certificates of birth, health or identity

The Fulbright Special Programmes will cover round-trip airfare from the US to the UK, tuition and fees at the host university, accommodation and meals and a small daily allowance.

Applicant Requirements

The Fulbright Commission is unable to immediately confirm receipt of applications.

During the application process, **references written for general purposes and not specifically for a Fulbright Summer Programme or those written by family members or friends will not be accepted. Falsified references will invalidate the application.** Successful applicants will be invited for telephone interviews facilitated by the Fulbright Commission on the date(s) specified on its website (www.fulbright.org.uk). Interviews will be held on the indicated date(s) only and may not be rescheduled. Fulbright Summer Programme selection committees may be comprised of representatives from relevant professional fields, senior academics, senior US Embassy and/or Consulate representatives, Fulbright alumni and Fulbright Commission staff.

The Fulbright Commission does not give feedback and cannot comment on individual applications or give reasons why a candidate is or is not successful.

Visa Requirements

The use of the grant is contingent upon the availability of transportation and the candidate's ability to procure a passport and legally enter the UK. Special Programme participants attending one of the above named Summer Institutes are expected to travel to the United Kingdom under the Student Visitor immigration route. Participants will be given information on this by the Commission after selection.

Orientation in the UK

Successful candidates are required to attend a Fulbright orientation programme on arrival to the United Kingdom, the aim of which is to introduce participants to aspects of the social, political, economic and cultural issues of the UK and to meet their fellow Fulbright Special Programme participants. This will be held at the host university.

Evaluations, Reports and Publications

Before returning to the UK, candidates will be required to attend a Fulbright evaluation session with members of the Fulbright staff, the aim of which is to assess the programme in more detail and suggest any improvements for following cycles. This will also be held at the host university. On return to the US, participants may be required to complete a formal evaluation of their experience to the Fulbright Commission and the Summer Institute. Participants must acknowledge the Fulbright Commission and/or their Fulbright Award in any publication and/or broadcast resulting from their visit to the United Kingdom under Fulbright auspices. A copy of any such publication should be passed to the Fulbright Commission for permanent record.

Participants who share their Fulbright experiences publicly via web-based media are responsible to acknowledge that theirs is not an official US Department of State website or blog, and that the views and information presented are their own and do not represent the Fulbright Programme, the host University or the US Department of State. Any grantee who posts inappropriate or offensive material on the Internet in relation to the Fulbright Programme may be subject to revocation or termination of their place on the programme.

Participants should conduct themselves appropriately when utilising social media during their grant period. Participants may interact with Commission staff on platforms such as Facebook or Twitter, but official communication related to their Fulbright participation should always be made through the appropriate official Fulbright communication channels. Any inappropriate contact with staff via social networking sites will be brought to the attention of the Awards Director. Participants should remember that their home institution, the Fulbright Programme and their country may be judged by their actions and utterances online.

Participants must be able to participate in the programme in its entirety. Participants are expected to attend all academic classes and field-work excursions and are expected to participate in the social programme laid on by their host.

Health and Accident Coverage

Excepting the AIFS programme, participants are expected to pay for their own medical, travel and contents insurance to cover en route and in-project dates. It is the responsibility of the participants to ensure that the coverage they buy is adequate for their needs whilst in and en route to and from the UK.

Details on the insurance package offered by AIFS can be found here: http://www.aifsabroad.com/details/insurance_css.asp. It is up to you to decide whether this package meets your needs or whether you will require additional insurance coverage. Any additional coverage must be arranged and paid for by the participant.

Contingencies

Neither the Commission nor the UK host institution assumes responsibility for any injury, accident, illness, loss of personal property or other contingencies which may befall the participant during or in connection with his/her stay abroad under this programme. It is recommended that the participant personally obtain adequate personal and property insurance for him/her. The Commission and the UK host institution shall not be liable for any claim or claims which may arise from the participant's failure to enter upon or to complete a project as detailed in this programme even where such failure is due to circumstances beyond the participant's control.

Effectuation of Programme

Effectuation of the Special Programme is in every instance contingent upon the availability of transportation and sufficient funds, stable conditions in the UK and the participant's ability to legally enter the UK. It is understood and agreed that if conditions beyond the control of the Fulbright Commission prevent or unduly hamper the timely or adequate implementation of the Special Programme in the UK, all obligations shall cease.

Postponement of Programme

No programme participation may be postponed until a subsequent year. Participants would be required to reapply in the following cycle.

Termination of Programme

The Commission reserves the right to revoke or terminate this award, subject to the approval of the host UK University, should non-compliance with the provisions of the programme warrant such action. Grounds upon which the Commission may revoke this programme include, but are not limited to, the following:

- violation of the laws of the US or UK, including currency exchange regulations
- violation of UK immigration regulations
- misconduct
- engaging in any unlawful activity or that which may bring the Fulbright Programme into disrepute
- engaging in political or unauthorised income-producing activities
- abusive or disrespectful behaviour toward Commission or Host Institution staff or fellow participants, including that expressed online
- failure to complete the programme
- premature departure from the programme
- failure to submit the reports required by the Commission
- physical or mental incapacitation

If participation is terminated on any of the above-mentioned grounds except the last one, the participant agrees to repay to the Commission all allowances and benefits received under the Special Programme, including the cost of any transportation furnished to him/her by the Commission.

Responsibilities

Participants are required to attend and participate fully in all organised sessions, including **all** lectures, seminars, field trips and social programmes. If any participants are absent from a session, they must seek approval from the Programme Manager at their host institution **before** not attending and this will only be granted in extenuating circumstances. Any absences that are not approved in advance could result in expulsion from the programme.

Persons accepting a programme from the Commission under the Fulbright Programme are not by virtue thereof officials or employees of the Commission or of the UK host institution or of the US Department of State or of any other agency of the Government of the USA, or of any agency of the Government of the UK. They should avoid giving the impression that they are the official spokespeople of the US Government, the UK Government, and the host UK institution or of the Commission. Nevertheless, participants should remember that their home institution and country may be judged by their actions and utterances, whether made in public, private or online.

Data

Data on a subject who is or has been a Fulbright award holder will be kept and processed indefinitely. Physical/hardcopy files for individual participants will be kept for five years, starting from the point at which they make an application to the Commission. Individual files that are more than five years old will have essential data digitally archived and kept indefinitely. All non-essential data from the physical file will be destroyed.

The Fulbright Commission reserves the right to use participants' biographical information, image, and excerpts from their applications and reports to publicise the award category, the participant's receipt of an Award and the Fulbright Program more broadly, and may share participant's details with fellow participants. Data, biographical information and image may also be shared with relevant cooperating agencies and partners, including but not limited to: the US Department of State, the UK Government (including devolved powers and the Foreign and Commonwealth Office), the British Council, the Fulbright Alumni Network, other Fulbright Commissions/Posts, Higher Education Institutes in the US and the UK and the press.