

## **Terms and Conditions for US Summer Institutes**

offered by the UNITED STATES - UNITED KINGDOM EDUCATIONAL COMMISSION (aka 'Fulbright Commission')

### **OVERVIEW**

The Fulbright Commission promotes educational and cultural exchange between the United States and the United Kingdom in order to enhance mutual understanding and strengthen relations between the two countries.

Please read carefully the following general terms and conditions which pertain to the following US-UK Fulbright Commission Special Programmes:

- SUSI on Environmental Issues
- SUSI on Civic Engagement
- SUSI on Social Entrepreneurship

If you (the eventual 'participants') wish to accept the offer of a place on one of the above named Special Programme, you will be asked to sign and date a copy of the **Special Programmes Offer Letter**, indicating your agreement to abide by these terms.

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### **Eligibility and Restrictions**

Fulbright Awards made in this category are offered to UK citizens (regardless of where they currently reside) or Irish citizens (resident in Northern Ireland) only. Non-UK citizens may not apply for this programme.

Those with dual US-UK citizenship and people resident in the US may not apply for this programme. Those who hold or are due to receive a residence permit ('green card') for the US may not apply.

Participation in a Fulbright Special Programme does not preclude participants from applying for a Fulbright Award later in their academic career.

The Fulbright Commission strives to operate a policy of equal opportunity and not discriminate against any person because of sex, race, disability, sexual orientation, religion or age.

In making these awards the Fulbright Commission is looking not only for academic excellence but a focused application, a range of extracurricular and community activities, demonstrated ambassadorial skills, a desire to further the Fulbright Programme and a plan to give back to the UK upon returning.

### **Award Exclusions**

The grant does **not** provide for:

- Expenses in connection with passports including photographs
- Medical, travel and contents insurance
- Taxicabs
- Tips
- Shipment of baggage; baggage transfers
- Certificates of birth, health or identity

The Fulbright Special Programmes will cover round-trip airfare from the UK to the US, tuition and fees at the host university, accommodation and meals, a small daily allowance, health and accident insurance, a small book allowance and visa processing and participation in required Fulbright events.

### **Applicant Requirements**

The Fulbright Commission is unable to confirm receipt of applications. For this reason it is suggested that application forms are sent by Recorded or Special Delivery, and well in advance of the deadline.

During the application process, references written for general purposes and not specifically for a Fulbright Summer Programme or those written by family members or friends will not be accepted. Falsified references will invalidate the application.

Successful applicants will be invited for interviews facilitated by the Fulbright Commission on the date(s) specified on its website ([www.fulbright.org.uk](http://www.fulbright.org.uk)). Interviews will be held on the indicated date(s) only and may not be rescheduled.

Fulbright Summer Programme selection committees will be comprised of representatives from relevant professional fields, senior academics, senior US Embassy and/or Consulate representatives, Fulbright alumni and Fulbright Commission staff.

The Fulbright Commission does not give feedback and cannot comment on individual applications or give reasons why a candidate is or is not successful.

### **Visa Requirements**

The use of the grant is contingent upon the availability of transportation and the candidate's ability to procure a passport and obtain the necessary exchange-visitor (J1) visa.

All Fulbright summer programme participants travel to the United States on a J1 visa which requires them, on completion of their programme, to return to their home country for a cumulative total of two years before they become eligible for a temporary worker's visa or for permanent residence in the United States. Tourist travel during this time is not affected. The Fulbright Commission undertakes to process all visa paperwork for the successful candidates and the visa fee is waived for Fulbright participants.

Participants must return to their home country at the conclusion of the program; it is not possible to participants to remain in the USA at the end of programme for personal travel.

### **Orientation in the UK**

Successful candidates are required to attend a 1-day preparatory orientation programme before departure for the United States, the aim of which is to introduce participants to aspects of the social, political, economic and cultural issues of their host country and to meet their fellow Fulbright Special Programme participants.

### **Evaluations, Reports and Publications**

On return to the UK, participants may be required to submit a report and/or formal evaluation of their experience to the Fulbright Commission.

Participants must acknowledge the Fulbright Commission and/or their Fulbright Award in any publication and/or broadcast resulting from their visit to the United States under Fulbright auspices. A copy of any such publication should be passed to the Fulbright Commission for permanent record.

Participants who share their Fulbright experiences publicly via web-based media are responsible to acknowledge that theirs is not an official US Department of State website or blog, and that the views and information presented are their own and do not represent the Fulbright Programme or the US Department of State. Any grantee who posts inappropriate or offensive material on the Internet in relation to the Fulbright Programme may be subject to revocation or termination of their grant.

Participants must be able to participate in the programme in its entirety. Participants are expected to attend all academic classes and field-work excursions.

### **Health and Accident Coverage**

The limited accident and sickness insurance coverage is provided for the participant only. This insurance ("ASPE") is purchased directly by US Department of State from:

Seven Corners, Inc.  
P.O. Box 3724  
Carmel, Indiana  
46082-3724 USA  
Telephone: 1-800-461-0430 (toll free for participants in the US) or  
317-818-2867  
(a collect call for participants outside of the US)  
Email: [aspeinfo@sevencorners.com](mailto:aspeinfo@sevencorners.com)  
Website: [www.usdos.sevencorners.com](http://www.usdos.sevencorners.com)

You will be issued with an ASPE insurance ID card at the start of your programme. You will be notified of the amount and extent of your insurance coverage. All questions regarding health and accident insurance coverage should be directed to the insurer and not the Commission.

It is the participant's responsibility to ensure that ASPE provides adequate insurance for their needs, and to arrange additional insurance (at their own expense) if necessary. The Fulbright Commission is not liable for any loss, damage or injury which a participant may suffer during their time as a Fulbright Special Programme participant and when accepting an award, the participant agrees to waive any right they may have to take action against the Fulbright Commission to recover any loss or make any claim for damages

### **Contingencies**

Neither the Commission nor the US Department of State assumes responsibility for any injury, accident, illness, loss of personal property or other contingencies which may befall the participant during or in connection with his/her stay abroad under this programme.

It is recommended that the participant personally obtain adequate personal and property insurance for him/her. The Commission and the US Department of State shall not be liable for any claim or claims which may arise from the participant's failure to enter upon or to complete a project as detailed in this programme even where such failure is due to circumstances beyond the participant's control.

### **Effectuation of Programme**

Effectuation of the Special Programme is in every instance contingent upon the availability of transportation and sufficient funds, stable conditions in the USA and the participant's ability to legally enter the USA.

It is understood and agreed that if conditions beyond the control of the Fulbright Commission prevent or unduly hamper the timely or adequate implementation of the Special Programme in the USA, all obligations shall cease.

### **Postponement of Programme**

No programme participation may be postponed until a subsequent year. Participants would be required to reapply in the following cycle.

### **Termination of Programme**

The Commission reserves the right to revoke or terminate this award, subject to the approval of the US Department of State, should non-compliance with the provisions of the programme warrant such action. Grounds upon which the Commission may revoke this programme include, but are not limited to, the following:

- violation of the laws of the US or UK, including currency exchange regulations
- violation of US immigration regulations
- misconduct
- engaging in any unlawful activity or that which may bring the Fulbright Programme into disrepute
- engaging in unauthorised income-producing activities
- abusive or disrespectful behaviour toward Commission or Host Institution staff or fellow participants
- failure to complete the programme
- premature departure from the programme
- engaging in political or unauthorized income-producing activities
- failure to submit the reports required by the Commission
- physical or mental incapacitation

If the award is revoked or terminated on any of the above-mentioned grounds except the last two, the participant agrees to repay to the Commission all allowances and benefits received under the grant, including the cost of any transportation furnished to him/her by the Commission.

The US State Department also has authority to terminate an award on either of the following grounds: that the participant has exhausted all benefits of health and accident insurance provided to the participant by the US Department of State in connection with the award, and continued medical treatment would lead to the participant's becoming a public charge, or that the participant requires such protracted medical treatment that successful completion of the objectives of the programme is jeopardized.

### **Responsibilities**

Participants are required to attend and participate fully in all organised sessions, including **all** lectures, seminars, field trips and social programmes. If any participants are absent from a session, they must seek approval from the Programme Manager **before** not attending and this will only be granted in extenuating circumstances. Any absences that are not approved in advance could result in expulsion from the programme.

Persons accepting a programme from the Commission under the Fulbright Programme are not by virtue thereof officials or employees of the Commission or of

the US Department of State or of any other agency of the Government of the USA, or of any agency of the Government of the UK. They should avoid giving the impression that they are the official spokespeople of the US Government, the UK Government or of the Commission.

Nevertheless, participants should remember that their home institution and country may be judged by their actions and utterances, whether made in public or private.

### **Data**

Data on a data subject who is or has been a Fulbright award holder will be kept and processed indefinitely. Physical/hardcopy files for individual participants will be kept for five years, starting from the point at which they make an application to the Commission. Individual files that are more than five years old will have essential data digitally archived and kept indefinitely. All non-essential data from the physical file will be destroyed.

The Fulbright Commission reserves the right to use participants' biographical information, image, and excerpts from their applications and reports to publicise the award category, the participant's receipt of an Award and the Fulbright Program more broadly, and may share participant's details with fellow participants. Data, biographical information and image may also be shared with relevant cooperating agencies and partners, including but not limited to: the US Department of State, the UK Government (including devolved powers and the Foreign and Commonwealth Office), the British Council, the British Fulbright Scholars Association (BFSA), the Fulbright Association, the Fulbright Academy of Science and Technology (FAST), the Institute of International Education (IIE), the Council for the International Exchange of Scholars (CIES), the Academy for Educational Development (AED), other Fulbright Commissions/Posts, Higher Education Institutes in the US and the UK and the press.